

to [signature]

APPROVED

ANNUAL PROCUREMENT PROGRAM, FISCAL YEAR 2017 (GENERAL FUND)

Type of Program	Name of Local Government CITY GOVERNMENT OF TAGAYTAY	Program Control No. MAR 2 Page 1 to 8 <small>OFFICE OF THE CITY ADMINISTRATOR</small>
		Date Submitted: _____ Programmed Amount: _____

Item No.	COMMODITY (Nomenclature & Description)	Unit Issue	Total Amount	Total Quantity	DISTRIBUTION OF QUARTERS							
					1st QUARTER		2nd QUARTER		3rd QUARTER		4th QUARTER	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	ADDING MACHINE TAPE 2 1/4 INCHES	rolls	1,300.00	20	5	325.00	5	325.00	5	325.00	5	325.00
	ART PAPER asstd. Color	pcs.	2,700.00	800	200	900.00	200	900.00	200	900.00	200	900.00
	AVIA Colored optix paper short	box	600.00	2	0	-	0	-	2	600.00	0	-
	BALLPEN Faber Castell (Black)	pcs.	17,583.17	979	367	7,226.23	284	5,591.96	242	4,764.98	86	1,693.34
	BALLPEN Faber Castell (Blue)	pcs.	5,020.95	265	125	2,461.25	90	1,772.10	40	787.60	10	196.90
	BALLPEN Faber Castell (Red)	pcs.	5,020.95	265	115	2,264.35	95	1,870.55	45	886.05	10	196.90
	BALLPEN Faber Castell (Violet)	pcs.	2,461.25	125	50	984.50	50	984.50	25	492.25	0	-
	BALLPEN G-Tech .4	pcs.	850.00	10	5	425.00	0	-	5	425.00	0	-
	BALLPEN HBW 2000 (Black)	pcs.	10,125.00	785	267	4,005.00	205	3,075.00	203	3,045.00	110	1,650.00
	BALLPEN HBW 2000 (Blue)	pcs.	4,125.00	315	130	1,950.00	80	1,200.00	65	975.00	40	600.00
	BALLPEN HBW 2000 (Red)	pcs.	3,210.00	254	55	825.00	90	1,350.00	69	1,035.00	40	600.00
	BALLPEN HBW 2000 (Violet)	pcs.	1,875.00	125	50	750.00	50	750.00	25	375.00	0	-
	BALLPEN Pilot (Black)	pcs.	37,620.00	2334	683	13,660.00	623	12,460.00	575	11,500.00	453	9,060.00
	BALLPEN Pilot (Blue)	pcs.	8,560.00	560	149	2,980.00	167	3,340.00	112	2,240.00	132	2,640.00
	BALLPEN Pilot (Red)	pcs.	2,620.00	149	42	840.00	42	840.00	47	940.00	18	360.00
	BALLPOINT PEN Panda (Black)	pcs.	14,400.00	1145	470	7,050.00	220	3,300.00	270	4,050.00	185	2,775.00
	BALLPOINT PEN Panda (Blue)	pcs.	150.00	20	0	-	0	-	10	150.00	10	150.00
	BATTERY size AA, energizer brand	pcs.	28,050.00	602	188	10,340.00	181	9,955.00	141	7,755.00	92	5,060.00
	BATTERY size AAA, energizer brand	pcs.	19,150.00	465	163	8,150.00	113	5,650.00	107	5,350.00	82	4,100.00
	BLACKBOARD ERASER/ WHITEBOARD ERASER	pcs.	2,345.00	87	24	840.00	22	770.00	21	735.00	20	700.00
	BLADE, big (Spare blade, BL-150P Lx6) Prof. Grade	tubes	300.00	4	0	-	4	300.00	0	-	0	-
	BOARD PAPER CREAM	packs	12,000.00	125	30	3,600.00	40	4,800.00	30	3,600.00	25	3,000.00
	BOARD PAPER VELLUM (10'S)	pack	10,800.00	120	30	3,600.00	30	3,600.00	30	3,600.00	30	3,600.00
	BOOK END large	sets	1,740.00	8	2	580.00	0	-	4	1,160.00	2	580.00
	book paper METRO subs. 20 LONG	rms.	356,100.00	1358	474	142,200.00	384	115,200.00	329	98,700.00	171	51,300.00
	book paper METRO subs. 20 SHORT	rms.	372,290.00	1466	495	146,025.00	425	125,375.00	342	100,890.00	204	60,180.00
	BROTHER CORRECTIBLE FILM RIBBON	pcs.	19,090.00	94	31	7,130.00	26	5,980.00	26	5,980.00	11	2,530.00
	CALCULATOR (CASIO GX-14V)	pcs.	2,570.00	2	1	1,285.00	1	1,285.00	0	-	0	-

CALCULATOR CANON MS-20V	pcs.	26,400.00	29	8	8,800.00	7	7,700.00	9	9,900.00	5	5,500.00
CALCULATOR CASIO CANON WS-1210 Hi II	pcs.	1,815.00	1	1	1,815.00	0	-	0	-	0	-
CALCULATOR CASIO MS-20TV	pcs.	14,400.00	12	6	7,200.00	0	-	6	7,200.00	0	-
CALCULATOR CASIO MX 12V	pcs.	14,400.00	12	6	7,200.00	4	4,800.00	2	2,400.00	0	-
CALCULATOR Mini-printer type w/ adaptor	pcs.	7,000.00	4	3	5,250.00	1	1,750.00	0	-	0	-
CALCULATOR Pocket type	pcs.	400.00	1	1	400.00	0	-	0	-	0	-
CANON 810 BLACK	crt dgs.	212,344.00	233	58	69,977.00	58	69,977.00	60	72,390.00	57	68,770.50
CANON 811 COLORED	crt dgs.	230,441.50	254	66	79,629.00	62	74,803.00	63	76,009.50	63	76,009.50
CARBON FILM long, black, CLUB INTERNATIONAL	bxes.	5,950.00	11	2	1,700.00	3	2,550.00	2	1,700.00	4	3,400.00
CARBON FILM long, black, Permafilm	bxes.	22,860.00	28	10	9,525.00	7	6,667.50	7	6,667.50	4	3,810.00
CARBON FILM long, blue, Permafilm	bxes.	12,382.50	15	8	7,620.00	3	2,857.50	2	1,905.00	2	1,905.00
CARBON FILM short, black, Permafilm	bxes.	4,127.50	6	2	1,651.00	2	1,651.00	1	825.50	1	825.50
CARBON PAPER long, ordinary	bxes.	3,556.00	8	3	1,333.50	3	1,333.50	2	889.00	0	-
CARTOLINA, asstd. Color	pcs.	3,015.00	268	70	1,050.00	71	1,065.00	60	900.00	67	1,005.00
CD RECORDABLE, Imation brand	pcs.	6,045.00	124	31	2,015.00	31	2,015.00	31	2,015.00	31	2,015.00
CD REWRITABLE, Maxell brand	pcs.	87,125.00	1295	366	31,110.00	372	31,620.00	287	24,395.00	270	22,950.00
CERTIFICATE HOLDER (STANDARD SIZE)	pcs.	5,000.00	30	0	-	10	2,500.00	10	2,500.00	10	2,500.00
CHALK white enamel	bxes.	3,400.00	40	20	1,700.00	10	850.00	10	850.00	0	-
CLIP Backfold, 19mm	pcs.	108.00	12	2	21.60	2	21.60	6	64.80	2	21.60
CLIP Backfold, 25mm	pcs.	1,409.70	105	22	419.10	30	571.50	22	419.10	31	590.55
CLIP Backfold, 50mm	pcs.	2,667.00	80	20	889.00	20	889.00	20	889.00	20	889.00
CLIP Bulldog, 3" Prince	pcs.	500.00	20	10	250.00	0	-	10	250.00	0	-
COLORED BOND (Short)	rms.	17,250.00	92	23	5,750.00	23	5,750.00	23	5,750.00	23	5,750.00
COLORING PEN	packs	4,000.00	11	3	1,500.00	3	1,500.00	2	1,000.00	3	1,500.00
COLUMNAR NOTEBOOK 10 cols. (VECO)	bks.	2,784.00	72	20	960.00	20	960.00	18	864.00	14	672.00
COLUMNAR NOTEBOOK 12 cols. (VECO)	bks.	1,404.00	24	12	702.00	12	702.00	0	-	0	-
COLUMNAR NOTEBOOK 22 cols. (VECO)	bks.	6,840.00	72	18	1,710.00	18	1,710.00	36	3,420.00	0	-
COLUMNAR NOTEBOOK 24 cols. (VECO)	bks.	1,900.00	26	8	760.00	6	570.00	6	570.00	6	570.00
COLUMNAR NOTEBOOK 4 cols. (VECO)	bks.	900.00	25	0	-	10	450.00	10	450.00	5	225.00
COLUMNAR NOTEBOOK 5 cols. (VECO)	bks.	1,665.00	37	13	585.00	12	540.00	12	540.00	0	-
COLUMNAR NOTEBOOK 6 cols. (VECO)	bks.	1,620.00	46	14	630.00	11	495.00	11	495.00	10	450.00
COLUMNAR NOTEBOOK 8 cols. (VECO)	bks.	675.00	20	5	225.00	5	225.00	5	225.00	5	225.00
COMPUTER SCREEN PROTECTOR SIZE 14"	pcs.	300.00	1	1	300.00	0	-	0	-	0	-
COMPUTER SCREEN PROTECTOR SIZE 17"	pcs.	700.00	2	0	-	2	700.00	0	-	0	-
CONTINUOUS FORMS (long 11x14 7/8 1 Ply)	bxes.	3,048.00	4	1	1,016.00	1	1,016.00	1	1,016.00	1	1,016.00
CONTINUOUS FORMS (long 11x14 7/8 3 Ply)	bxes.	3,690.00	4	1	1,230.00	1	1,230.00	1	1,230.00	1	1,230.00

CONTINUOUS FORMS (short 11x9 1/2 1 Ply)	bxs.	109,720.38	102	51	54,860.19	50	53,784.50	1	1,075.69	0	-
CONTINUOUS FORMS (short 11x9 1/2 2 Ply)	bxs.	121,000.00	110	53	58,300.00	54	59,400.00	3	3,300.00	0	-
CORRECTION FLUID Magic- touch 15ml. Amspec	btls.	4,355.00	76	31	2,015.00	23	1,495.00	13	845.00	9	585.00
CORRECTION TAPE 20mm	rolls	79,725.00	1331	411	30,825.00	335	25,125.00	317	23,775.00	268	20,100.00
CORRECTION Tape Brother Typewriter	pcs.	4,500.00	30	15	2,250.00	15	2,250.00	0	-	0	-
COTTON Absorbent cotton big	pcs.	1,750.00	18	4	500.00	5	625.00	5	625.00	4	500.00
CRAFT SCISSOR big	pcs.	2,850.00	23	9	1,350.00	6	900.00	4	600.00	4	600.00
CUTTER, NT Cutter, big	pcs.	9,600.00	36	16	4,800.00	9	2,700.00	7	2,100.00	4	1,200.00
CUTTER, NT Cutter, small	pcs.	250.00	1	1	250.00	0	-	0	-	0	-
DAILY TIME RECORD (DTR)	rms.	14,000.00	78	35	7,000.00	21	4,200.00	14	2,800.00	8	1,600.00
DATA FILE BOX	pcs.	3,150.00	8	3	1,350.00	3	1,350.00	1	450.00	1	450.00
DATA FILE BOX W/DRAWER	pcs.	7,700.00	13	8	5,600.00	3	2,100.00	0	-	2	1,400.00
DESK TRAY Double, (IN & OUT TRAY)	pcs.	450.00	1	0	-	0	-	1	450.00	0	-
DOCUMENTARY BOX, w/ cover	pcs.	9,350.00	18	11	6,050.00	1	550.00	5	2,750.00	1	550.00
DVD RECORDABLE	pcs.	1,500.00	20	20	1,500.00	0	-	0	-	0	-
DVD REWRITABLE	pcs.	784.00	16	4	392.00	4	392.00	0	-	8	784.00
ELECTRIC TYPEWRITER RIBBON Brother 1030	pcs.	650.00	1	1	650.00	0	-	0	-	0	-
ELECTRICAL TAPE 19mmx16m, Black	rolls	1,840.00	28	13	1,040.00	6	480.00	4	320.00	5	400.00
ENVELOPE (PLASTIC) SHORT	pcs.	75.00	5	5	75.00	0	-	0	-	0	-
ENVELOPE brown, long	pcs.	30,862.00	5552	1733	11,264.50	2035	13,227.50	980	6,370.00	804	5,226.00
ENVELOPE brown, short	pcs.	13,104.00	3647	1086	4,887.00	895	4,027.50	931	4,189.50	735	3,307.50
ENVELOPE expanding, long Maroon	pcs.	29,975.00	1497	418	10,450.00	423	10,575.00	358	8,950.00	298	7,450.00
ENVELOPE expanding, plastic, long	pcs.	2,046.00	80	28	924.00	23	759.00	11	363.00	18	594.00
ENVELOPE expanding, short Maroon	pcs.	914.40	60	35	533.40	0	-	25	381.00	0	-
ENVELOPE mailing, white, ordinary Big	bxs.	6,000.00	26	10	2,500.00	10	2,500.00	4	1,000.00	2	500.00
ENVELOPE mailing, white, ordinary Short	bxs.	440.00	4	2	440.00	0	-	0	-	2	440.00
ENVELOPE mailing, white, w/ window	bxs.	87,500.00	250	100	35,000.00	100	35,000.00	50	17,500.00	0	-
FELT PAPER Asstd. Color long	pcs.	525.00	15	5	175.00	5	175.00	5	175.00	0	-
FILE ORGANIZER expanding, legal, asstd. Colors	pcs.	1,000.00	4	2	500.00	0	-	2	500.00	0	-
FOLDER expanding, short (GREEN)	pcs.	1,170.00	120	40	520.00	20	260.00	30	390.00	30	390.00
FOLDER expanding, long (GREEN)	pcs.	5,389.00	386	139	2,363.00	63	1,071.00	115	1,955.00	69	1,173.00
FOLDER file, long (Ginza)	pcs.	36,150.00	4002	1191	11,910.00	1667	16,670.00	757	7,570.00	387	3,870.00
FOLDER file, short (Ginza)	pcs.	19,966.50	2643	952	8,092.00	685	5,822.50	712	6,052.00	294	2,499.00
FOLDER morocco, long (BLUE/WHITE/CREAM)	pcs.	3,225.00	300	85	1,275.00	65	975.00	65	975.00	85	1,275.00
FOLDER morocco, short (BLUE/WHITE/CREAM)	pcs.	1,687.50	170	70	875.00	45	562.50	20	250.00	35	437.50
FOLDER sliding, long (white)	pcs.	4,980.00	410	132	1,980.00	105	1,575.00	95	1,425.00	78	1,170.00

FOLDER sliding, short (white)	pcs.	2,137.50	192	95	1,187.50	39	487.50	37	462.50	21	262.50
GLUE Elmer's glue Big 130 gms	btls.	6,885.00	90	42	3,570.00	23	1,955.00	16	1,360.00	9	765.00
GLUE GUN big	packs	1,400.00	4	1	350.00	2	700.00	1	350.00	0	-
GLUE GUN STICK BIG	packs	10,350.00	85	25	3,750.00	22	3,300.00	22	3,300.00	16	2,400.00
GUEST BOOK, standard size	bks.	1,185.00	3	2	790.00	0	-	1	395.00	0	-
HP 703 BLACK	crtdgs.	11,557.00	15	8	7,112.00	0	-	5	4,445.00	2	1,778.00
HP 703 COLORED	crtdgs.	8,890.00	12	5	4,445.00	0	-	5	4,445.00	2	1,778.00
HP 704 BLACK	crtdgs.	275,590.00	383	110	97,790.00	108	96,012.00	92	81,788.00	73	64,897.00
HP 704 COLORED	crtdgs.	257,810.00	357	105	93,345.00	101	89,789.00	84	74,676.00	67	59,563.00
HP 915 (BLACK)	PC.	6,500.00	10	10	6,500.00	0	-	0	-	0	-
ILLUSTRATION BOARD Double face (30" x 40")	pcs.	6,750.00	120	30	2,250.00	30	2,250.00	30	2,250.00	30	2,250.00
INDEX CARD ruled both sides, (5" x 8")	packs	2,900.00	32	16	1,600.00	7	700.00	6	600.00	3	300.00
INDEX CARD ruled both sides, (3" x 5")	packs	1,300.00	13	5	500.00	8	800.00	0	-	0	-
INDEX TAB 5 sets/ box	bxs.	900.00	12	3	300.00	3	300.00	3	300.00	3	300.00
INK BLACK T6641	pcs.	28,194.00	45	15	11,430.00	11	8,382.00	11	8,382.00	8	6,096.00
INK CARTRIDGE BLACK, HP 678	crtdgs.	13,205.00	24	7	4,865.00	4	2,780.00	8	5,560.00	5	3,475.00
INK CARTRIDGE BLACK, HP 685	crtdgs.	23,630.00	40	9	6,255.00	12	8,340.00	13	9,035.00	6	4,170.00
INK CARTRIDGE COLORED, HP 678	crtdgs.	6,255.00	11	6	4,170.00	0	-	3	2,085.00	2	1,390.00
INK CARTRIDGE Colored, M,C,Y. HP 685	crtdgs.	8,340.00	16	4	2,780.00	4	2,780.00	4	2,780.00	4	2,780.00
INK CARTRIDGE Hp # 21, Black	crtdgs.	12,000.00	11	1	1,200.00	4	4,800.00	5	6,000.00	1	1,200.00
INK CARTRIDGE Hp # 22, Colored	crtdgs.	7,500.00	7	1	1,500.00	3	4,500.00	1	1,500.00	2	3,000.00
INK CARTRIDGE Hp # 27, Black	crtdgs.	19,680.00	18	5	6,150.00	6	7,380.00	5	6,150.00	2	2,460.00
INK CARTRIDGE Hp # 28, Colored	crtdgs.	22,275.00	17	5	7,425.00	5	7,425.00	5	7,425.00	2	2,970.00
INK CYAN T6642	pcs.	21,336.00	34	9	6,858.00	9	6,858.00	10	7,620.00	6	4,572.00
INK MAGENTA T6643	pcs.	21,336.00	34	9	6,858.00	9	6,858.00	10	7,620.00	6	4,572.00
INK YELLOW T6644	pcs.	21,336.00	34	9	6,858.00	9	6,858.00	10	7,620.00	6	4,572.00
LAMINATING FILM	RMS.	14,220.00	10	4	6,320.00	2	3,160.00	3	4,740.00	1	1,580.00
LEAD for mechanical pencil .5 steadler	tubes	4,000.00	21	5	1,250.00	5	1,250.00	6	1,500.00	5	1,250.00
LINEN PAPER	packs	23,700.00	100	40	15,800.00	0	-	20	7,900.00	40	15,800.00
MANILA PAPER	pcs.	10,980.00	1640	420	3,780.00	400	3,600.00	400	3,600.00	420	3,780.00
MAP PINS Round head, asstd. Color	bxs.	135.00	4	1	45.00	0	-	2	90.00	1	45.00
MARKER stabilo, asstd. Color (Boss)	pcs.	17,940.00	334	115	7,475.00	85	5,525.00	76	4,940.00	58	3,770.00
MARKING PEN Pentel pen Black, Pilot	pcs.	98,605.00	1999	488	31,720.00	517	33,605.00	512	33,280.00	482	31,330.00
MARKING PEN Pentel pen Blue, Pilot	pcs.	4,810.00	76	31	2,015.00	27	1,755.00	16	1,040.00	2	130.00
MARKING PEN Pentel pen Red, Pilot	pcs.	910.00	14	8	520.00	1	65.00	5	325.00	0	-
METAL POLISH	btls.	200.00	1	1	200.00	0	-	0	-	0	-

MIGHTY BOND	pcs.	425.00	7	3	255.00	1	85.00	1	85.00	2	170.00
MOROCCO CARTOLINA asstd. Color	pcs.	14,400.00	800	200	4,800.00	200	4,800.00	200	4,800.00	200	4,800.00
MOUSE (OPTICAL) Round type	pcs.	14,630.40	27	10	6,096.00	10	6,096.00	4	2,438.40	3	1,828.80
NOTE PAD 3" x 3"	bks.	5,280.00	127	31	1,705.00	30	1,650.00	35	1,925.00	31	1,705.00
NOTE PAD 3" x 4"	bks.	765.00	12	3	255.00	3	255.00	3	255.00	3	255.00
OKI RIBBON 791	pcs.	3,250.00	5	0	-	0	-	5	3,250.00	0	-
OSLO PAPER	rms.	750.00	3	1	250.00	1	250.00	1	250.00	0	-
PAPER Bond, A3, Pilot Subs. 20 size 11x17	rms.	508.00	1	1	508.00	0	-	0	-	0	-
PAPER bond, A4, Pilot Subs. 20	rms.	68,100.00	272	83	24,900.00	68	20,400.00	76	22,800.00	45	13,500.00
PAPER bond, Long, Newsprint	rms.	4,267.20	33	13	1,981.20	5	762.00	10	1,524.00	5	762.00
PAPER bond, Short, Newsprint	rms.	3,000.00	20	10	1,500.00	5	750.00	5	750.00	0	-
PAPER bond, Short, Pilot Subs. 20	rms.	1,200.00	5	5	1,200.00	0	-	0	-	0	-
PAPER CLIP big, colored	bxs.	10,175.00	200	73	4,015.00	65	3,575.00	47	2,585.00	15	825.00
PAPER CLIP small, colored	bxs.	4,445.00	135	65	2,275.00	36	1,260.00	26	910.00	8	280.00
PAPER CUTTER, size 12x16"	pcs.	3,200.00	1	1	3,200.00	0	-	0	-	0	-
PAPER FASTENER EXTRA LONG colored	bxs.	6,150.00	49	17	2,550.00	16	2,400.00	8	1,200.00	8	1,200.00
PAPER FASTENER colored	bxs.	12,090.00	221	71	4,615.00	63	4,095.00	52	3,380.00	35	2,275.00
PAPER mimeo, whitewove, legal size	rms.	838.20	6	0	-	2	419.10	2	419.10	2	419.10
PAPER mimeo, whitewove, short size	rms.	1,104.90	8	2	368.30	2	368.30	2	368.30	2	368.30
PAPER multi copy, legal size, PAPER ONE brand	rms.	175,040.00	717	184	58,880.00	182	58,240.00	181	57,920.00	170	54,400.00
PAPER multi copy, short size, PAPER ONE brand	rms.	156,900.00	671	176	52,800.00	171	51,300.00	176	52,800.00	148	44,400.00
PAPER onionskin, superfine, long	rms.	2,489.20	14	0	-	0	-	14	2,489.20	0	-
PAPER ruled pad, 100 sheets (yellow pad)	pds.	6,825.00	102	46	3,450.00	23	1,725.00	22	1,650.00	11	825.00
PARCHMENT PAPER / pack	packs	1,800.00	13	4	600.00	6	900.00	2	300.00	1	150.00
PASTE redstone	btls.	2,150.00	55	19	950.00	14	700.00	10	500.00	12	600.00
PENCIL mechanical, 0.5, rotring brand	pcs.	2,100.00	19	0	-	0	-	6	2,100.00	13	4,550.00
PENCIL mongol 2	pcs.	19,416.00	1968	620	7,440.00	546	6,552.00	452	5,424.00	350	4,200.00
PHOTO ALBUM	pcs.	754.38	2	0	-	0	-	0	-	2	754.38
PLASTIC COVER 0.065 MM-1.2 M	yrds.	5,543.93	203	103	2,812.93	100	2,731.00	0	-	0	-
PRINTER RIBBON Epson RN8750	crtdgs.	26,400.00	63	13	7,150.00	19	10,450.00	16	8,800.00	15	8,250.00
PUNCHER heavy duty, UK brand	pcs.	11,700.00	20	13	8,450.00	5	3,250.00	0	-	2	1,300.00
PUSH PINS hammer head type	bxs.	720.00	23	8	320.00	7	280.00	3	120.00	5	200.00
RAINBOW PAD	pads	2,433.50	37	10	785.00	7	549.50	14	1,099.00	6	471.00
RECORD BOOK 100 pgs.	bks.	1,950.00	36	17	1,105.00	1	65.00	12	780.00	6	390.00
RECORD BOOK 150 pgs.	bks.	2,730.00	60	16	1,040.00	15	975.00	11	715.00	18	1,170.00
RECORD BOOK 300 pgs.	bks.	19,950.00	250	91	8,645.00	73	6,935.00	46	4,370.00	40	3,800.00

RECORD BOOK 500 pgs.	bks.	31,750.00	306	104	13,000.00	90	11,250.00	60	7,500.00	52	6,500.00
RIBBON nylon, for manual typewriter	pcs.	1,050.00	18	5	375.00	4	300.00	5	375.00	4	300.00
RUBBER BAND ,big	bxes.	14,960.00	102	37	6,290.00	34	5,780.00	17	2,890.00	14	2,380.00
RUBBER ERASER, Steadler (big)	pcs.	780.00	14	2	130.00	7	455.00	3	195.00	2	130.00
RULER 18 inches, orion	pcs.	300.00	5	2	150.00	1	75.00	1	75.00	1	75.00
RULER 12 inches, orion	pcs.	2,990.00	53	29	1,885.00	13	845.00	4	260.00	7	455.00
RULER metal	pcs.	240.00	2	2	240.00	0	-	0	-	0	-
SCISSOR (JOY Heavy Duty)	pcs.	10,668.00	65	24	4,572.00	22	4,191.00	10	1,905.00	9	1,714.50
SHARPENER single cutterhead	pcs.	7,200.00	19	9	4,050.00	3	1,350.00	4	1,800.00	3	1,350.00
SIGN PEN Black, pilot	pcs.	68,210.00	857	257	24,415.00	260	24,700.00	201	19,095.00	139	13,205.00
SIGN PEN Blue, pilot	pcs.	2,850.00	40	10	950.00	10	950.00	10	950.00	10	950.00
SIGN PEN MY GEL, black	pcs.	40,625.00	775	234	15,210.00	192	12,480.00	199	12,935.00	150	9,750.00
SIGN PEN MY GEL, blue	pcs.	2,600.00	50	15	975.00	15	975.00	10	650.00	10	650.00
SIGN PEN Red, pilot	pcs.	1,615.00	21	6	570.00	6	570.00	5	475.00	4	380.00
STAMP PAD INK violet/, big	btls.	1,425.00	23	8	600.00	10	750.00	1	75.00	4	300.00
STAMP PAD, big	pcs.	3,900.00	29	17	2,550.00	7	1,050.00	2	300.00	3	450.00
STAMP PAD, small	pcs.	400.00	4	3	300.00	1	100.00	0	-	0	-
STAPLE REMOVER	pcs.	100.00	8	2	100.00	0	-	0	-	6	300.00
STAPLE WIRE #35 Maxell	bxes.	26,585.00	486	156	10,140.00	145	9,425.00	108	7,020.00	77	5,005.00
STAPLER # 35 MAX Ad. 50/50R (w/ remover)	pcs.	44,100.00	123	42	18,900.00	31	13,950.00	25	11,250.00	25	11,250.00
STAPLER Swingline (Heavy Duty)	pcs.	4,250.00	5	2	1,700.00	2	1,700.00	1	850.00	0	-
STARTER 4-40 watts for fluorescent tube	pcs.	990.00	24	6	330.00	6	330.00	6	330.00	6	330.00
STENO NOTEBOOK	pcs.	2,550.00	30	10	850.00	10	850.00	10	850.00	0	-
TAPE CLOTH 2" (RED)	rolls	4,800.00	22	8	2,400.00	4	1,200.00	4	1,200.00	6	1,800.00
TAPE DISPENSER heavy duty (1")	pcs.	4,200.00	14	11	3,850.00	1	350.00	0	-	2	700.00
TAPE DOUBLE ADHESIVE 1"	rolls	3,555.00	95	35	1,575.00	25	1,125.00	19	855.00	16	720.00
TAPE MASKING .5"	rolls	3,619.50	124	33	1,257.30	33	1,257.30	29	1,104.90	29	1,104.90
TAPE MASKING 1"	rolls	5,320.00	204	51	1,785.00	54	1,890.00	47	1,645.00	52	1,820.00
TAPE MASKING 2"	rolls	4,368.00	122	31	1,488.00	29	1,392.00	31	1,488.00	31	1,488.00
TAPE PACKAGING 2"	rolls	8,400.00	76	19	2,850.00	18	2,700.00	19	2,850.00	20	3,000.00
TAPE TRANSPARENT/ SCOTCH .5"	rolls	213.36	14	7	106.68	4	60.96	3	45.72	0	-
TAPE TRANSPARENT/ SCOTCH 1"	rolls	12,635.00	454	144	5,040.00	112	3,920.00	105	3,675.00	93	3,255.00
TAPE TRANSPARENT/ SCOTCH 2"	rolls	6,165.00	152	61	2,745.00	48	2,160.00	28	1,260.00	15	675.00
THERMAL PAPER 210mm x 30m	rolls	21,360.00	220	63	7,560.00	62	7,440.00	53	6,360.00	42	5,040.00
THERMAL PAPER 216mm x 30m	rolls	1,080.00	12	3	360.00	3	360.00	3	360.00	3	360.00
THUMB TACKS	bxes.	146.70	3	1	48.90	1	48.90	1	48.90	0	-

USB Flash Drive 4GB	pcs.	5,080.00	5	2	2,032.00	2	2,032.00	1	1,016.00	0	-
USB Flash Drive 8GB	pcs.	35,623.50	37	16	17,272.00	11	11,874.50	6	6,477.00	4	4,318.00
WHITE BOARD (SMALL)	pcs.	750.00	1	0	-	1	750.00	0	-	0	-
WHITEBOARD MARKING PEN black, Pilot	pcs.	15,944.85	364	104	5,943.60	96	5,486.40	79	4,514.85	85	4,857.75
WHITEBOARD MARKING PEN blue, Pilot	pcs.	285.75	6	3	171.45	1	57.15	1	57.15	1	57.15
AGRI PLASTIC (BLACK)	PC.	340.00	50	15	150.00	2	20.00	17	170.00	16	160.00
AIR FRESHENER, AMBI PUR, Spray	btls.	36,830.00	148	45	14,287.50	38	12,065.00	33	10,477.50	32	10,160.00
AIR FRESHNER (FINE TREE)	pcs.	271.80	4	2	135.90	0	-	2	135.90	0	-
AIR FRESHNER Glade, Shaldan	cans	2,697.48	20	9	1,348.74	5	749.30	4	599.44	2	299.72
AIR FRESHNER Glade, Spray (340 grms)	btls.	23,725.00	94	24	7,800.00	27	8,775.00	22	7,150.00	21	6,825.00
ALCOGEL (BIG) 100 ml	btls.	4,149.09	28	13	1,997.71	8	1,229.36	6	922.02	1	153.67
ALCOHOL ,ETHYL (CLEENE,BIG)500 ml.70%	btls.	5,695.95	47	14	2,044.70	13	1,898.65	12	1,752.60	8	1,168.40
ALCOHOL rubbing Green Cross 500 ml. 70 %	btls.	45,925.74	435	153	19,042.38	109	13,566.14	107	13,317.22	66	8,214.36
BATHROOM SOAP- Family size, safeguard	pcs.	4,449.90	102	38	1,858.20	29	1,418.10	24	1,173.60	11	537.90
BATHROOM SOAP- Petite size, safeguard	pcs.	125.00	8	0	-	4	100.00	1	25.00	3	75.00
BROOM soft, Bagiuo broom, standard size	pcs.	19,500.00	123	40	7,800.00	31	6,045.00	29	5,655.00	23	4,485.00
BROOM stick, standard size	pcs.	13,843.00	563	166	5,270.50	143	4,540.25	127	4,032.25	127	4,032.25
BRUSH ROUND	pcs.	170.00	2	2	170.00	0	-	0	-	0	-
DETERGENT BAR, Tide	bars	1,280.16	39	21	746.76	10	355.60	5	177.80	3	106.68
DETERGENT POWDER, Tide	kts.	92,040.00	609	161	31,395.00	160	31,200.00	151	29,445.00	137	26,715.00
DETERGENT POWDER, Tide (Sachet)	sachet	1,365.00	107	70	910.00	20	260.00	15	195.00	2	26.00
DIPPER	pcs.	1,260.00	28	15	675.00	2	90.00	11	495.00	0	-
DISHWASHING LIQUID 250ml. JOY	btls.	13,230.00	161	60	5,880.00	35	3,430.00	40	3,920.00	26	2,548.00
DISINFECTANT SPRAY lysol regular, 340 grms.	btls.	34,200.00	95	32	14,400.00	23	10,350.00	21	9,450.00	19	8,550.00
DISPENSER Airpot	pcs.	3,500.00	2	1	3,500.00	0	-	0	-	1	3,500.00
DOORMAT (CLOTH)	pcs.	9,310.00	342	98	3,430.00	91	3,185.00	77	2,695.00	76	2,660.00
DOORMAT (RUBBER)	pcs.	7,000.00	40	16	3,200.00	7	1,400.00	12	2,400.00	5	1,000.00
DUST PAN Plastic w/ handle, Large	pcs.	20,000.00	99	32	8,000.00	24	6,000.00	24	6,000.00	19	4,750.00
GLASS CLEANER 500 ml. ZIM	btls.	22,750.00	75	28	9,800.00	20	7,000.00	17	5,950.00	10	3,500.00
INSECTICIDE, Baygon (Blue), Water Based (Big)	btls.	47,250.00	130	43	19,350.00	37	16,650.00	25	11,250.00	25	11,250.00
KANEBO	pcs.	9,900.00	31	11	4,950.00	4	1,800.00	7	3,150.00	9	4,050.00
LIQUID FLOORWAX Pronto, Red & White	btls.	7,360.00	31	10	3,200.00	7	2,240.00	6	1,920.00	8	2,560.00
Mop head & handle (Scotchbrite brand)	pcs.	5,400.00	17	6	2,700.00	2	900.00	4	1,800.00	5	2,250.00
MOPHANDLE (PALSTIC)	pcs.	1,750.00	7	3	750.00	2	500.00	2	500.00	0	-
MOPHANDLE screw type	pcs.	6,650.00	25	6	2,100.00	9	3,150.00	4	1,400.00	6	2,100.00
MOPHEAD cotton	pcs.	8,160.00	123	34	2,890.00	32	2,720.00	30	2,550.00	27	2,295.00

MOPHEAD rayon	pcs.	762.00	10	5	381.00	3	228.60	2	152.40	0	-
MURIATIC ACID (Apollo brand)	gals.	12,000.00	39	14	5,250.00	9	3,375.00	9	3,375.00	7	2,625.00
OIL (Multi-purpose Cleaner)	pcs.	200.00	2	1	200.00	0	-	0	-	1	200.00
PAIL	pcs.	7,500.00	34	11	3,300.00	9	2,700.00	5	1,500.00	9	2,700.00
PLASTIC WASTE CAN W/ COVER big, asstd. Color	pcs.	8,750.00	25	14	4,900.00	8	2,800.00	3	1,050.00	0	-
PLASTIC WASTE CAN W/ COVER small, asstd. Color	pcs.	6,600.00	33	19	3,800.00	11	2,200.00	3	600.00	0	-
PLEDGE	btls.	15,680.00	62	17	5,440.00	23	7,360.00	9	2,880.00	13	4,160.00
Push Brush (Long)	pcs.	10,000.00	46	18	4,500.00	12	3,000.00	10	2,500.00	6	1,500.00
RAGS cotton	kls.	8,515.00	166	41	2,665.00	48	3,120.00	42	2,730.00	35	2,275.00
SCOTCH BRITE W/ FOAM, Scotch Brite	pcs.	9,660.00	155	61	4,270.00	52	3,640.00	25	1,750.00	17	1,190.00
SCOURING PAD 5 pcs./ pack	pcs.	3,886.20	18	15	3,238.50	3	647.70	0	-	0	-
SCRUBING PAD (SCOTCHBRITE)	pcs.	2,840.00	92	21	840.00	27	1,080.00	23	920.00	21	840.00
TOILET BRUSH	pcs.	5,400.00	43	13	1,950.00	11	1,650.00	12	1,800.00	7	1,050.00
TOILET DEODORANT CAKE, with case, albatros	pcs.	85,850.00	1336	342	29,070.00	340	28,900.00	328	27,880.00	326	27,710.00
TOILET DUCK	btls.	7,250.00	38	12	3,000.00	10	2,500.00	7	1,750.00	9	2,250.00
TOILET TISSUE 12 rolls/ package, twin ply	rolls	15,200.00	741	231	5,775.00	230	5,750.00	147	3,675.00	133	3,325.00
TRASHBAG plastic, black, 10'S LARGE	pcs.	11,376.00	1145	353	4,236.00	328	3,936.00	267	3,204.00	197	2,364.00
WOOD BRUSH	pcs.	365.76	10	2	91.44	4	182.88	2	91.44	2	91.44
ZONROX 1 gal.	gals.	75,240.00	548	143	25,740.00	142	25,560.00	133	23,940.00	130	23,400.00
TOTAL:		6,052,927.46	61,704.00		1,924,876.81		1,669,175.40		1,386,940.66		1,071,934.59

Note:

1. The above procurement program is in accordance with the objectives of the City government.
2. Funds have been earmarked for this purpose.

PREPARED BY:


ERIC M. FERRERA
 GSO STAFF

APPROVED/DISAPPROVED


PACITA ROSARIO Z. AQUINO
 OIC-GSO